

Date Submitted: _____

Term (check one):

_____ Fall

_____ Spring

_____ Summer

FULLERTON COLLEGE PREREQUISITE / COREQUISITE CHALLENGE FORM

Last Name: _____ First: _____ MI: _____ Fullerton College ID: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____ email: _____

INSTRUCTIONS

- This form is not to be used for appeals of placement decisions for ESL, English, Reading and Math courses (i.e. after you have taken the assessment test and met with a counselor regarding course placement), if you wish to challenge a placement decision, please contact the counseling department for information about the appeal process.
- Under Title 5 regulations, you must show that grounds exist for this challenge. Please attach supporting documentation – included in your documentation, you must include a written explanation of your reasons for challenging the prerequisite (see reverse). When writing your explanation, provide as much relevant detail as possible to help a reader who may not be familiar with your situation to understand your position. In addition to your written statement, please include any other documentation that would support your case. ***Any challenge form received without documentation will be automatically denied.***
- Under the “Grounds for this Challenge” section below please indicate why you are challenging the prerequisite.
- **All petitions must be filed with the Division Dean responsible for the course within 24 hours of the first class meeting.**
- **If you have not received a response within 10 school business days, please contact the office of the Division Dean responsible for the course.**
- You may check the outcome of your petition by logging onto myGateway; under Registration Tools, click Registration Status. Select the term to view “Registration Permits and Overrides.” If the prerequisite equivalency is denied, you will be notified by email.
- **If you have transcripts that document completion of the prerequisite / corequisite requirement, do not use this form. Please complete the “Prerequisite Equivalency Evaluation” form and submit it to the Admissions and Records Office – this form may be downloaded from the FC Admissions and Records webpage.**

Name and # of the course you wish to take (e.g. ENGL 103F):	
Prerequisite/corequisite or enrollment limitation you are challenging (include course name and #, e.g. ENGL 100F): 1.	Indicate type: <input type="checkbox"/> Prereq <input type="checkbox"/> Coreq <input type="checkbox"/> Prereq <input type="checkbox"/> Coreq <input type="checkbox"/> Prereq <input type="checkbox"/> Coreq
Prerequisite/corequisite or enrollment limitation you are challenging (include course name and #, e.g. ENGL 100F): 2.	
Prerequisite/corequisite or enrollment limitation you are challenging (include course name and #, e.g. ENGL 100F): 3.	

GROUNDS FOR THIS CHALLENGE (check one)

- ☐ • I have the knowledge or ability to succeed in the course or program despite not meeting the prerequisite/corequisite. (You must attach supporting documentation to this petition). **Submit completed petition and supporting documentation to the Division Dean responsible for the course.**
- ☐ • I will be subject to undue delay in attaining my educational goal because the prerequisite/corequisite has not been made reasonably available. My declared educational goal and major are _____. **Submit completed petition to the Division Dean responsible for the course.**

Please refer to the Fullerton College General Catalog for additional information on student rights to challenge prerequisites / corequisites.

Student signature: _____ Date: _____

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